



भारत सरकार
Government of India
खान मंत्रालय
Ministry of Mines
भारतीय खान ब्यूरो
INDIAN BUREAU OF MINES
स्थापना अनुभाग
Establishment Section

75
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Date: 28 June 2022


No. A-24011/1/97-Estt A

OFFICE ORDER NO. 275

Subject:- Delegation of powers to sanction Leave- regarding.

In supersession of all previous orders on the subject mentioned above in respect of Group "A" & "B", "B (NG)" & "C" officers /officials and in exercise of power vested in me under first schedule of Rule 3(c) of Central Civil Service (Leave) Rules, 1972 powers to sanction leave of the kind listed at S.No.1 of the First Schedule and Rule-43-A to C of CCS(Leave)Rules, 1972 are delegated to the officers to the extent mentioned hereunder:-

Sl. No.	To whom Delegated	Existing power to sanction leave	Delegated Power to sanction whose leave
(1)	(2)	(3)	(4)
1	Chief Controller of Mines (MDR)/ officer-in-charge of CCOM Office	In respect of all officers of CCOM's office & upto 30 days to COMs/ In-charges of Zonal Offices	In respect of all officers of CCOM's office & COMs/In-charges of Zonal Offices.
2	Chief Controller of Mines (2 nd Post) (MES/P&C)	As the 2 nd post has been created in Review &Restructuring of IBM. The post was not existing	COM (TMP)/ CME/ In-Charge of ME Division & Director(Stat) / In-charge of MMS Division
3	Director (MPD)/Officer In charge (MPD)	Upto 30 days to CODO/ In-charge of OD Lab. MIDC & all SO(OD)	CODO/In-charge of OD Lab/MMPL &PP
4	Controller of Mines (P &C)/ In charge of Co-ordination Division	In respect of TS/HOO(Hqr) & officers of Training Centre	In respect of T.S./Head of Office (HQ) & Director (Training)/Officer-in-Charge of Training Centre
5	Controller of Mines (TMP)/ In charge of TMP	In respect of all officers working in TC Division & MR Cell under COM (TC/MR)	In respect of all officers working in TMP Division
6	Chief Mining Geologist / In charge of GM & MM Cell	In respect of all officer of GM & MM Cell	In respect of all officers of GM & MM Cells


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7	Controller of Mines/ In-charge of Zonal Offices	Up to 30 days to RCOMs/ In Charge OF Regional Offices	RCOMs/In-charge of Regional Offices
8	Chief Ore Dressing Officer	In respect of all officers of OD Lab at Nagpur excluding SO(OD), SAO/AO/AAO In respect of all SO(OD)'s up to 30 days (leave beyond 30 days will be sanctioned by CG,IBM)	In respect of all officers of MMPL &PP at Nagpur & SO(OD)/ Incharge of RMPL excluding CAO/SAO/AO/AAO/PS posted at MMPL &PP, Nagpur.
9	Regional Controller of Mines/ In-charge of Regional Offices	In respect of all officers working under the Regional Head.	In respect of all officers working at respective Regional Offices.
10	Head of Office (MPD)	To SAO & AO/AAO	To CAO/SAO / AO/ AAO/PS posted at MMPL & PP at Nagpur
11	Superintending Officer (OD)/ In-charge OD Lab/ Bangalore /Ajmer	In respect of all officers working in the respective RODL &Pilot Plant	In respect of all officers working in the respective RMPL.
12	Director(Training) / OIC Training Centre	No power delegated	In respect of all officers of the Training Centre
13	Chief Mineral Economist / In charge of ME Division	To all officers of ME Division including press/ library & publication cell	In respect of all officers of ME Division including Press / Library and Publication cell
14	Director (Statistics)/In charge of MMS Division	To all officers MMS Division	In respect of all officers of MMS Division
15	Technical Secretary	In respect of all officers working TS's office	In respect of all officers working in TS Office
16	Controller of Mines(MTS) / In-charge MTS Cell	The post was not existing	In respect of all officers working in the MTS Cell
17	Head of Office (Headquarter)	In respect of all officers of Administration	In respect of all officers of Administration sub Division
18	Rajbhasha Adhikari	No power delegated	In respect of all officers working in Hindi Section at HQ

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02. All kinds of leave except maternity leave/ Child care leave of officers in excess of 30 days shall be sanctioned by the Controller General, IBM.

03. The Leave account of all RCOM/OIC, SO(OD)/OIC and above shall be maintained at Headquarters and hence leave application shall be sent to the Administrative Officer(Establishment), duly sanctioned by the officer delegated with leave sanctioning powers for the issue of leave order. Leave accounts of all other officers will be maintained by the respective offices where service books are maintained.

04. Leave of the kind listed at S.No.1 of the First Schedule (copy enclosed) and Rule-43-A to C of CCS(Leave)Rules, 1972(copy enclosed) in respect of all non gazetted officials shall be recommended and sanctioned by the officer declared as Controlling Officer under SR 191 for the purpose of countersigning TA bills in MTS cell / Divisional / Zonal / Regional Offices / MMPL / RMPLs. Leave of the kind stated above in respect of all non gazetted officials in the Administration Sub-Division at IBM HQ shall be recommended and granted by the respective Sectional Heads.

This issues with the approval of the Controller General.


28.06.22

(PARAG M. TADLIMBEKAR)

Superintending Mining Geologist &
Head of Office

To,

The All Divisional /Zonal/Regional/ Cell/ Sectional/ RMPL/MMPL Heads of Indian Bureau of Mines.